



Terms and Conditions of the VIP lounge at Poznan Airport

1. The service is based on a reservation made minimum 24 hours in advance and an order confirmation by Poznan Airport.
2. The VIP service booking form is available on Poznan Airport website.
3. Reservation cancellations can be made at least 24 hours before the scheduled service. Resignation requires notification in writing by e-mail to: handel@airport-poznan.com.pl
4. Only guests previously booked for the VIP service are allowed to the VIP Lounge.
5. VIP delegations are subject to border, customs and security checks. Passengers are required to undergo security checks. Safety inspection is carried out by security personnel according to their powers.
6. The VIP parking place is available only for vehicles previously reported.
7. Departing persons are invited to the VIP Lounge at least 40 minutes prior to their scheduled departure. Greeting persons are invited to the VIP Lounge at least 30 minutes before the planned arrival.
8. Passengers using the VIP service are obliged to make themselves familiar with regulations and standards of their carrier.
9. Passengers should have their air ticket and other relevant documents required during air travel.
10. Catering service is possible after previous reservation.
11. Poznan Airport reserves the right to change the conditions of booking its VIP service, and shall forthwith notify the concerned.
12. The charge for the VIP Lounge service should be paid by bank transfer to an account given below, based on invoices received, within the date indicated on the invoice:

Port Lotniczy Poznań – Ławica Sp. z o.o.

Bank: BZ WBK V O Poznań

Account no.: PL 50 1090 1447 0000 0001 0191 0360

13. Services provided in a given month will be invoiced at the end of each month in PLN, according to the valid price list.